**Call Meeting to Order (7:30 pm)**

Tom & Dana

**Roll Call**

**Chairs:** x Dana x Tom

**Class Representatives:** \_x\_ Tim \_x\_ Mike  x Matt \_ Liz \_x\_ Bonnie \_x\_ Alex x\_ Samer x\_ Bruno

**Committees:** Student Ambassadors x Web Masters xx Service x Activities xx Historians

x Kathleen

**Others Present:** Kay, junior back-up rep

**Secretary Reviewed last meetings minutes**

**Committee Updates:**

* Service:
  + Met, decided who would be leading which event
* Webmasters:
  + Worked on the website
    - Planning to test a Beta with the Freshman
    - Ensure the service function is working
  + Should be done by October break
  + Tomorrow the domain should go through
* Student Ambassadors:
  + Open house this weekend, looking for just a couple more people
  + Last week phone-a-thon went well
* Activities:
  + No new updates
* Historians:
  + Taking pictures on Saturday for open house
* Honors Council:

**Kathleen:**

* Seniors: etiquette dinner best day of the week?
  + Friday, or Thursday instead of honors

**Chairs:**

* Meeting in Snell basement B10-L from now on
* Budget has been updated and explained for the Fall 2016 semester: Approved
* Constitution updating;
  + representatives/chairs missing for a whole semester
  + Class reps in other positions

**Open Floor:**

**Adjournment (8:00 pm)**

\_Matt\_ First \_\_ Second

Mailing list for steering board [steering-board@clarksonhonors.org](mailto:steering-board@clarksonhonors.org)