**Call Meeting to Order (8:05 pm)**

Tom & Dana

**Roll Call**

**Chairs:** x Dana x Tom

**Class Representatives:** \_x\_ Tim \_x\_ Mike  x Matt x Kay (standing in for Liz) Shelby Mike Bruce Lee x Samer x Bruno

**Committees:** Student Ambassadors x Web Masters xx Service xx Activities xx Historians

 x Kathleen

**Others Present:**

**Secretary Reviewed last meetings minutes**

**Committee Updates:**

* Service:
	+ Hockey Service
	+ Mountain Clean-up
	+ Honors Blood Drive
	+ Care Package Baking
	+ Relay for Life
	+ Julie is in charge of intra-campus service opportunities
* Student Ambassadors
	+ Phon-a-thon
* Historians
	+ Constitution given to Tom
* Webmasters:
	+ Updated steering list
	+ Webmasters need a complaint ticket for each website update
	+ Still Webmastering
	+ Involved with Honors Media Committee?
* Ad-Hoc Committee (Media Presence)
	+ Set-up a group with members as Admins so no committee is required
	+ Graduating Students?
	+ Alumni Group?
	+ Dropped Honors?
	+ Responsibility for updating people in group?
	+ Social thing or news thing?
	+ Staff endorsement?
	+ **Vote**: Samer cleared to create the webpage (passed)
* Activities:
	+ Valentine’s Day message
	+ Chocolate Fondue gifts
	+ Honors Speed Dating; inter-class relations (snacks provided)
	+ Doing a formal Ball for all of Clarkson hosted by the Honors Program
		- Held in Cheel (hopefully)
		- Music with CUB
		- Service Hours (set-up, clean-up, cooking, etc.)
		- Historian pictures
		- RSVPs
		- Charity Raffle
			* $2 donation, $1 to charity of choice, $1 to prize
		- Talk to Shelby for experience
		- Security, Laws, etc.
		- Do it early in the semester
	+ Pool Tournament (open to everyone)

**Chairs:**

* Schedule and constitution e-mailed out prior to meeting
* Review of Constitution
* No updates from Honors Council
* Overview of steering semester schedule

**Kathleen:**

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**Open Floor:**

**Adjournment (8:35 pm)**

\_Matt\_ First \_Lauren\_ Second

Mailing list for steering board steering-board@clarksonhonors.org