**Call Meeting to Order (8:00 pm)**

Tom & Dana

**Roll Call**

**Chairs:** x Dana x Tom

**Class Representatives:** \_x\_ Tim \_x\_ Mike  x Matt x Kay (standing in for Liz) x Shelby Mike Bruce Lee x Samer x Bruno

**Committees:** x Student Ambassadors xx Web Masters xx Service x Activities xx Historians

 x Kathleen

**Others Present:** 1 freshman back-up rep

**Secretary Reviewed last meetings minutes**

**Committee Updates:**

* Activities:
	+ Super Bowl Fondue event had 35 participants, proper amount of food budgeted.
	+ Dance is now tentatively aimed for April 16th
		- Sub-Committee e-mail to go out
		- Shelby may be able to provide experience
			* Used $250 budget for 60-person event
* Historians
	+ Made a spreadsheet for event analysis
	+ Low senior attendance, lots of Price residents
	+ Got access to Instagram account
* Student Ambassadors
	+ First round of overnights is Friday after break
	+ Training is Thursday for interviewers
	+ Tour Guide Trainings is Tuesday
	+ Admission numbers are where they should be
* Webmasters:
	+ Marcy is now paying for new hosting
	+ Everyone will have an account
		- Passwords will be known to webmasters
	+ Three week estimated completion
	+ Service tab will accommodate service needs of the program
		- Show historic submissions, with features for service representatives
* Service:
	+ Blood drive is Monday and Tuesday
	+ Care package letters may require stamps
* Ad-Hoc Committee (Media Presence)
	+ Facebook page exists
* Honors Council
	+ N/A

**Kathleen:**

* No updates

**Chairs:**

* No updates

**Open Floor:**

**Adjournment (8:35 pm)**

\_Bruno\_ First \_Matt\_ Second

Mailing list for steering board steering-board@clarksonhonors.org